

2025 Q2 – Quarterly Contractor Meeting

- **Engineering**

- Specs Update
 - Published the 2025 construction standards (available on website).

- **Elevation Sheets**

- Verifying elevation at 1ft to 1 ½ ft above the curb.
- The form will be part of the review process.
- Elevation will be checked during the footing inspection and the top of foundation inspection.
- Mandatory attachment will start July 1st, 2025.

- **Planning and Zoning**

- Inspection Requirements:
 - No dumpsters or roll-offs are allowed on the street, except with written approval by the City, wherein the contractor accepts responsibility for all damages.
 - Trailers shall be parked in a fashion where no damage occurs to the roadway during unloading and loading. Any damage that occurs shall be repaired by the party responsible.
 - Trailers onsite shall not obstruct traffic, snow removal, utility repair, road maintenance or obstruct the 25ft sight triangle.
 - Cement trucks shall wash out in designated washout areas only.
 - Streets, sidewalks, curbs, and gutters shall be kept free of mud by sweeping, not scraping. Scraping shall be done at as limited a capacity as possible, with the contractor accepting responsibility for all damages.
 - There shall be no storage of materials on roadways. This includes rock, gravel, and other building materials.

- The licensed building contractor responsible for this building permit hereby accepts responsibility, if applicable, for maintenance of the Stormwater Pollution Prevention Plan (SWPPP), for the land covered under this building permit application. The SWPPP for this property is the plan submitted by the original site developer which is active until the site has reached final stabilization. Final Stabilization shall not be considered complete until the final grading and landscaping have been installed with proper ground cover, per the SWPPP rules.
- Ordinances
 - Zoning: Renaming zones, landscaping requirement not needed for residential building.
 - Subdivision: Final plat processed administratively, developers enforcing sidewalk installations and active permits with a 2-year warranty bond.
 - Commercial Signs: Businesses have the option to propose a larger sign.
- New Staff
 - Permit tech: Brianna Petersen
 - Planning and Zoning assistant: Megan Sohlberg
- **Building and Codes**
 - Building Code Updates:
 - Considering aligning the deck building code to 2018 building codes.
- **Contractor Licensing**
- All contractors need to be state licensed
- **Meeting Schedule**
- Proposal to move the contractor meeting from quarterly to biannual meetings (April & October) – No opposition from attendees.

- **Discussion Points**

- Inspections

- Exploring hiring a city plumber inspector for 2026 (Budgeting underway).
 - No current plans for an electrical inspector.

- **Next Meeting**

- October 2nd, 2025

- City Hall Community Center– 4:30 P.M – 5: 30 P.M